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Judge/Executive Darrell L. Link presented for a motion to set the salaries for the Magistrates, County Attorney, and the Grant County Coroner for the next election term. Those salaries will remain the same and will not change other than the cost of living increase.

Motion of Richard Austin, seconded by Wanda Hammons to set the salaries for the Magistrates, County Attorney and the Grant County Coroner to remain the same for the next election term and will not change except for the CPI index, which is the cost of living increase.

The following votes were taken: Richard Austin, Magistrate 1<sup>st</sup> District, votes, yes; Wanda Hammons, Magistrate 2nd District, votes, yes; Bobby Young, Magistrate 3<sup>rd</sup> District, absent; and Hon. Darrell Link, County Judge/Executive, votes yes.

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Judge/Executive Darrell L. Link presented for Review and Approval the Sheriff's Annual Budget, Cumulative Quarterly Report and Annual Settlement for Calendar Year 2014, and also the Annual Order setting the Maximum Amount for Deputies and Assistants for 2014.

Motion of Richard Austin, seconded by Wanda Hammons to approve the Sheriff's Annual Budget, Cumulative Quarterly Report and Annual Settlement for Calendar Year 2014, and also the Annual Order setting the Maximum Amount for Deputies and Assistants for 2014.

The following votes were taken: Richard Austin, Magistrate 1<sup>st</sup> District, votes, yes; Wanda Hammons, Magistrate 2nd District, votes, yes; Bobby Young, Magistrate 3<sup>rd</sup> District, absent; and Hon. Darrell Link, County Judge/Executive, votes yes.

**ANNUAL ORDER SETTING MAXIMUM AMOUNT  
FOR DEPUTIES AND ASSISTANTS**

Pursuant to KRS 64.530(3), "...The fiscal court shall fix annually the maximum amount, including fringe benefits, which the officer may expend for deputies and assistants..."

The fiscal court of GRANT County in compliance with state law hereby sets the maximum amount which the COUNTY CLERK (specify county clerk or sheriff) of GRANT County may expend from fees during calendar year 2014 at \$107,050.00 for deputies, assistants and other employees. The maximum amount as set includes all amounts paid from fees for:

- ☒ Full time salaries and wages
- ☒ Overtime wages
- ☒ Part time salaries and wages
- ☒ Vacation and sick leave
- ☒ Health insurance
- ☒ Insurance other than health
- ☒ Employer match SS/Retirement
- ☐ Other \_\_\_\_\_
- ☐ Other \_\_\_\_\_

Motion made by Magistrate Wanda Hammons, second by Magistrate Richard Austin

Vote Magistrate Richard Austin, votes, yea; Magistrate Wanda Hammons, votes, yea;

Magistrate Bobby Young, Absent; Judge/Executive Darrell L. Link, votes, yea.

Signed Patricia A. Conrad Fiscal Court Clerk  
Date January 6, 2014

Form For Budget, Cumulative Quarterly Report and Annual Settlement for  
Calendar Year 2014

GRANT \_\_\_\_\_ County Clerk

**Part One - Summary and Reconciliation of All Accounts**

Show & Describe All Accounts	Column 1 2014 Fee Account Budget Estimate	Column 2 2014 Fee Account Cumulative Actual	Column 3 Account		Column 4 Account		Column 5 Account
			(not fee account)		(not fee account)		(not fee account)
1. Receipts YTD		\$5,619,313.00					
2. Total Disbursements YTD		\$5,614,539.00					
3. Book Balance Excess Fees		\$4,774.00					
4. Bank Statement Balance							
5. Plus Deposits in Transit							
6. Less Outstanding Checks							
7. Other							
8. Reconciled Bank Balance							
9. Accounts Receivable as 12/31							
10. Unpaid Obligations as 12/31							
11. Excess Fees							

Instructions: This form is the required format for the budget and the quarterly report BUDGET. After completing the budget estimate columns of Parts One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the state local finance officer. QUARTERLY REPORT. The quarterly report is cumulative. Show the status of all funds in the official's charge during calendar year to date in Part One. Line 1 Show total receipts on a cash basis for the year to date including any beginning balances for all accounts. Show current year fee account in Column 2 as calculated in Part Two of report. Line 2. Show total disbursements on a cash basis for the year to date for all accounts. Show current year fee account in Column 2 as calculated in Part Three of report. Line 3. Show difference between lines 1 and 2 for all accounts. Line 4. Show bank statement balance(s) at close of quarter. Line 5. Show total deposits made prior to close of quarter that are not reflected in bank statement(s). Line 6. Show total amount of checks issued prior to close of quarter that are not reflected in bank statement(s). Line 7. Show investments. Line 8. Show line 4 adjusted for line 5, 6, and 7. Line 8 should equal line 3 for all accounts. Line 9. Complete for quarter ending 12/31. Show calculation in Part Two of report. Line 10. Complete for quarter ending 12/31. Show line 8 adjusted for line 9 and 10. All debt to be shown in Part 4. Report due to STATE LOCAL FINANCE OFFICER, 1024 Capital Center Drive, Suite 340, Frankfort, KY 40601-8204 by the 30th day following the close of each quarter. Fax# 592-573-3712 / Ph # 502-573-3710.

Approved by the fiscal court on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

County Judge/Executive \_\_\_\_\_

Date \_\_\_\_\_

To the best of my knowledge the information reported herein for the budget/quarter ended \_\_\_\_\_ is accurate and complete.

Signature of County Clerk \_\_\_\_\_

Date \_\_\_\_\_

Date Jan. 16, 2014

PART TWO RECEIPTS		BUDGET ESTIMATE	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Accounts Receivable 12/31	Settlement Total
1.	Federal Grants/reimbursements	0.00					0.00		0.00
2.	State Grants	0.00					0.00		0.00
3.	State Fees For Services	2,697.00					0.00		0.00
4.	Fiscal Court	5,205.00					0.00		0.00
5.	Revenue Supplement (-20,000 pop)	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6.	Licenses and Taxes								
7.	Motor Vehicle								
8.	Licenses and Transfers	730,419.00					0.00		0.00
9.	Usage Tax	2,665,045.00					0.00		0.00
10.	Tangible Personal Property Tax	1,707,431.00					0.00		0.00
11.	Motor Vehicle Lien Releases	13,900.00					0.00		0.00
12.	Postage mail in fees	351.00					0.00		0.00
13.	Notary and VTR fees	2,065.00					0.00		0.00
14.	Licenses (Describe)								
15.	Fish and Game	0.00					0.00		0.00
16.	Marriage	5,693.00					0.00		0.00
17.	Occupational	0.00					0.00		0.00
18.	Beer & Liquor	0.00					0.00		0.00
19.									
20.	Deed Transfer Tax	35,349.00					0.00		0.00
21.	Delinquent Taxes	266,693.00					0.00		0.00
22.	Fees Collected for Services								
23.	Recordings								
24.	Deeds, Easements and Contracts	16,175.00					0.00		0.00
25.	Real Estate Mortgages	42,562.00					0.00		0.00
26.	Chattel Mfgs & Financing Statements	57,807.00					0.00		0.00
27.	Power of Attorneys	2,573.00					0.00		0.00
28.	All Other Recordings	31,314.00	0.00	0.00	0.00	0.00	0.00		0.00
29.	Charges for Other Services								
30.	Copywork	6,507.00					0.00		0.00
31.	Fees Overpayments	16,553.00					0.00		0.00
32.	Deid R E Tax Sale Filing Fee	2,500.00					0.00		0.00
33.	Other (Describe)								
34.	Cold Checks	6,000.00					0.00		0.00

PART TWO		BUDGET	1/1 thru	4/1 thru	7/1 thru	10/1 thru	Total	Accounts	Settlement
RECEIPTS		ESTIMATE	3/31	6/30	9/30	12/31	YTD	Receivable 12/31	Total
35.	Candidate Filing Fee	2,000.00					0.00		0.00
36.	Miscellaneous						0.00		0.00
37.	Interest Earned	150.00					0.00		0.00
38.									
39.	Total Revenues	5,619,313.00	0.00	0.00	0.00	0.00	0.00		0.00
40.	Petty Cash						0.00		0.00
41.	Borrowed Money						0.00		0.00
42.	Total Receipts	5,619,313.00	0.00	0.00	0.00	0.00	0.00		0.00
PART THREE		BUDGET	1/1 thru	4/1 thru	7/1 thru	10/1 thru	Total	12/31 Unpaid	Settlement
DISBURSEMENTS		ESTIMATE	3/31	6/30	9/30	12/31	YTD	Obligations	Total
1.	Payments to State (describe)								
2.	Motor Vehicle								
3.	Licenses & Transfers	479,639.00					0.00		0.00
4.	Usage Tax	2,435,737.00					0.00		0.00
5.	Tangible Personal Property Tax	582,054.00					0.00		0.00
6.	Licenses (describe)						0.00		0.00
7.	Fish and Game	0.00					0.00		0.00
8.	Marriage Licenses	0.00					0.00		0.00
9.	Delinquent Tax	20,870.00					0.00		0.00
10.	Legal Process Tax	18,953.00					0.00		0.00
11.	Affordable Housing Fund	27,000.00					0.00		0.00
12.	Other Services						0.00		0.00
13.	Payments to Fiscal Court (describe)								
14.	Tangible Personal Property Tax	181,187.00					0.00		0.00
15.	Delinquent Tax	25,925.00					0.00		0.00
16.	Deed Transfer Tax	33,581.00					0.00		0.00
17.	Occupational Licenses	0.00					0.00		0.00
18.	Beer & Liquor Licenses	0.00					0.00		0.00
19.	Tax Bill Prep	3,200.00					0.00		0.00
20.	Payments to Other Districts (describe)								
21.	Tangible Personal Property Tax	876,028.00					0.00		0.00
22.	Delinquent Tax	137,450.00					0.00		0.00

PART THREE DISBURSEMENTS		BUDGET ESTIMATE	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	12/31 Unpaid Obligations	Settlement Total
25	Payments to Sheriff	21,726.00					0.00		0.00
26									
27	Payments to County Attorney	33,331.00					0.00		0.00
28	Total Required Payments	5,026,731.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29	Other payments (describe)								
31	Refund License Tax	79.00					0.00		0.00
32	Refund Usage Tax	2,000.00					0.00		0.00
33	Refund Tangible Personal Property Tax	150.00					0.00		0.00
34									
35									
36	Personal Services								
37	County Clerk's Salary	78,026.00					0.00		0.00
38	County Clerk's Expense Allowance	3,600.00					0.00		0.00
39	Deputies Gross Salaries	246,561.00					0.00		0.00
40	Part Time Gross Salaries	14,625.00					0.00		0.00
41	Overtime Gross	5,000.00					0.00		0.00
42	Unemployment Insurance	500.00					0.00		0.00
43	Employee Benefits								
44	Employer's Share S.S. (7.65%)	21,530.00					0.00		0.00
45	Employer's Share Retirement	65,495.00					0.00		0.00
46	Employer's Paid Health Insurance	89,765.00					0.00		0.00
47	Other Payroll Disbursements						0.00		0.00
48	Training Fringe Benefit (HB 810)	1,200.00					0.00		0.00
49	Contracted Services								
50	Fish and Game	0.00					0.00		0.00
51	Advertising	1,300.00					0.00		0.00
52	Printing & Binding	0.00					0.00		0.00
53									
54	Supplies & Materials (describe)								
55	Office Supplies	8,000.00					0.00		0.00

PART THREE		BUDGET	1/1 thru	4/1 thru	7/1 thru	10/1 thru	Total	12/31 Unpaid	Settlement
DISBURSEMENTS		ESTIMATE	3/31	6/30	9/30	12/31	YTD	Obligations	Total
56.	Other Charges (describe)								
57.	Conventions & Travel	750.00					0.00		0.00
58.	Dues	1,020.00					0.00		0.00
59.	Postage	6,500.00					0.00		0.00
60.	Telephone	2,600.00					0.00		0.00
60.	Bond (Clerks and Deputies)	800.00					0.00		0.00
61.	Cold Check Service Fee	0.00					0.00		0.00
62.	Fee Overpayments	16,653.00					0.00		0.00
63.	Clerk Fee Refunds	20.00					0.00		0.00
64.	Cold Checks	6,000.00					0.00		0.00
65.	Miscellaneous Expenses:	0.00					0.00		0.00
66.									
67.	Debt Service								
68.	Principal on Note	0.00					0.00		0.00
69.	Interest	0.00					0.00		0.00
70.	Computer Lease (Software Mgmt.)	8,164.00					0.00		0.00
71.									
72.	Capital Outlay								
73.	Office Equipment	4,000.00					0.00		0.00
74.	Vehicle						0.00		0.00
75.	Modern Office (Recording upper)	3,000.00					0.00		0.00
76.	Hasher (Postage Meter)	450.00					0.00		0.00
77.	Wallz (Copier)	1,000.00					0.00		0.00
78.									
79.									
80.	Total Office Expenses	5,614,539.00	0.00	0.00	0.00	0.00	0.00		0.00
For offices that fee pool, pay fees to county prior to December 31, or counties over 70,000 population, show payments made on lines 81 and 82.									
81.	Payments to County Treasurer						0.00		0.00
82.	Payments to State Treasurer						0.00		0.00
83.	Total Disbursements	5,614,539.00	0.00	0.00	0.00	0.00	0.00		0.00

Copy the figure shown on Line 83 in the Budget Estimate column to the Summary on page 1, column 1, line 2. Copy the figure shown on Line 83 in the Total YTD column to page 1, column 2, line 2. Copy the figure shown on Line 83 in the Unpaid column (use for 12/31 report only) to page 1, line 10.

INCOME	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	TOTAL
WRITTEN RELEASES	13,236.00					0.00
TAX LIENS & RELEASES	3,344.00					0.00
LIS PENDING	11,903.00					0.00
ARTICLE OF INCORPORATIONS	195.00					0.00
WILLS	400.00					0.00
NOTARY BONDS	1,568.00					0.00
SUBDIVISION PLATS	0.00					0.00
TRANSCIENT MERCHANT LICENSES	0.00					0.00
COLD CHECK SERVICE FEES	675.00					0.00
TOTAL ALL RECORDING	31,314.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS INCOME (lis)						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00

Form For Budget, Cumulative  
Quarterly Report and Annual  
Settlement For Calendar Year  
2014

Quarter ending \_\_\_\_\_

Multi-year Issues	Issue	Issue	Totals
Where Budgeted			
Description			
Term (# of Years)			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Less Reserve Earnings			
Net Outstanding			0.00
Next Payment Date			
Next Payment Amount			
Final Payment Date			
Short Term Liabilities	Issue	Issue	
Where Budgeted			
Description			
Term			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Total Outstanding			0.00
Next Payment Date			
Next Payment Amount			
Final Payment Date			
Total Outstanding Debt	(If no outstanding advancements, loans, leases, or other debt, show "0".)		0.00

Comments:

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Judge/Executive Darrell L. Link presented the County Clerk's Annual Budget, Cumulative Quarterly Report, and Annual Settlement for Calendar Year 2014, and also the Annual order setting Maximum Amounts for Deputies for 2014.

Motion of Wanda Hammons, seconded by Richard Austin to approve the County Clerk's Annual Budget, Cumulative Quarterly Report, and Annual Settlement for Calendar Year 2014, and also the Annual order setting Maximum Amounts for Deputies for 2014.

The following votes were taken: Richard Austin, Magistrate 1<sup>st</sup> District, votes, yes; Wanda Hammons, Magistrate 2nd District, votes, yes; Bobby Young, Magistrate 3<sup>rd</sup> District, absent; and Hon. Darrell Link, County Judge/Executive, votes yes.

# ANNUAL ORDER SETTING MAXIMUM AMOUNT FOR DEPUTIES ASSISTANTS

Pursuant to KRS 64.530, "...The fiscal court shall fix annually the maximum amount, including fringe benefits, which the officer may expend for deputies and assistants..." . The fiscal court of GRANT County in compliance with state law hereby sets the maximum amount which the SHERIFF (specify county clerk or sheriff) of GRANT County may expend from fees during calendar year 2014 at 1,300,000.00 for deputies, assistants and other employees.

The maximum amount as set includes all amounts paid from fees for

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Full time salaries and wages | <input checked="" type="checkbox"/> Insurance other than health  |
| <input checked="" type="checkbox"/> Overtime wages               | <input checked="" type="checkbox"/> Employer match SS/retirement |
| <input checked="" type="checkbox"/> Part time salaries and wages | <input checked="" type="checkbox"/> Other <u>STATE INCENTIVE</u> |
| <input checked="" type="checkbox"/> Vacation and sick leave      | <input type="checkbox"/> Other _____                             |
| <input checked="" type="checkbox"/> Health insurance             | <input type="checkbox"/> Other _____                             |

Motion made by Magistrate Richard Austin seconded by Magistrate Wanda Hammons  
 Vote Richard Austin, yea, Wanda Hammons, yea, Judge/Executive Darrell L  
Link, yea, Bobby Young, Absent

Signed Patricia A. Conrad Fiscal Court Clerk

Date: 

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## Part One - Summary and Reconciliation of All Accounts

Approved by the fiscal court on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Darrell L. Link

**Index**

Grant County Judge/Executive

Charles E. Dills II  
Sheriff of Grant County

Date \_\_\_\_\_

01-02-2014  
Date

1. What is the purpose of the study?

# GRANT COUNTY SHERIFF'S OFFICE

2014

Part Two Receipts	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Accounts Receivable 12/31	Settlement Total
1. Federal Grants	20,000							
2. State Grants (Transports)	8,000							
3. State - KLEFP	53,000							
4. State Fees for Services (COURT SECURITY)	95,000							
5. Finance and Administration Cap.								
6. Cabinet Human Resources (O.T. Reimbursement)								
7. Circuit Clerk (HOME INCAR)	20,000							
8. Sheriff Security Services (Circuit Fees)	1,000							
9. Fines/Fees Collected (Warrants)	1,000							
10. Court Ordered Payments								
11. Fiscal Court (Includes Election Comm.) (Election)	700							
12. Court Clerk (Delinquent Fees)	26,000							
13. Commissions on Taxes Collected	410,000							
14. Fees Collected for Services								
15. Auto Inspections	13,000							
16. Accident/Police Reports	300							
17. Serving Papers	75,000							
18. CCDV	10,000							
19. Other (Describe) (CONTRACT SERVICE)	258,000							
20. (GRANT MONEY)								
21. Interest Earned	500							
22. Total Revenues								
23. Petty Cash (Sheriff's Fees)	44,000							
24. Borrowed Money (Misc)	5,000							
25. State Advance Payment (HB 452)	20,000							
26. Bank Note (TELECOMM)	4,500							
27. Total Receipts (Lines 1-26 through 25)	1,065,000							

Copy the figure shown on line 27 of the Budget Worksheet to the Summary on line 1, column 1, line 1. Copy the figure shown on line 27 of the VTD Worksheet to page 1, column 2, line 1. Copy the figure shown on line 27 of the Reconciliation Worksheet to page 1, line 1.

Part Three Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations 12/31	Settlement Total
<b>Official Expenses</b>								
1. Personal Services								
2. Sheriff's Gross Salary	86,900							
3. Deputies' Gross Salaries	263,000							
4. Part Time Gross Salaries	150,000							
5. Other Gross Salaries (Clerks)	70,000							
6. Overtime Gross	37,150							
7. Incentive Pay	24,800							
8. Employee Benefits								
9. Employee's Share Social Security	42,000							
10. Employee's Share Retirement	14,000							
11. Employee's Share Huz Duty Ret	128,000							
12. Employee's Workman's Compensation								
13. Employee's Unemployment Ins								
14. Employer Paid Health Ins	65,000							
15. Training Fringe Benefit (11B810)	4,000							
16. Contracted Services								
17. Advertisements	500							
18. Vehicle maintenance and repairs	16,000							
19. Home Incarceration	10,000							
20. Supplies and Materials (Tangible items with limited lifespan)								
21. Office Materials and supplies	7,500							
22. Uniforms	8,500							
23. Gasoline	60,000							
24. Law Enforcement Supplies	10,000							
25. Data	10,000							
26. Other Charges (Personal services, noncapable items)								
27. Convention (Training)	6,000							
28. Data	750							
29. Postage	4,500							
30. Expenses on Personal Vehicles								
31. Vehicle Expense								
32. Rent	2,400							
33. Jail Bond	50,000							

Part Three Disbursements		Budget Estimate	1/1 thru 12/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations 12/31	Settlement Total
34	Auto Expenses of Personal Vehicles								
35	Gasoline								
36	Insurance and Repairs	10,000							
37	Insurance								
38	Depreciation								
39	Utilities	10,000							
40	Debt Service (to record interest on debt)								
41	State Administration								
42	Notes								
43	Interest								
44	Transporting Felonies	2,000							
45	Capital Outlay (Capital Expenditures of long-term nature)								
46	Office Equipment								
47	Vehicles								
48									
49									
50	Total	1,065,000							
For objects that have been paid, pay less any county property tax, December 31 or January 1, 2020, as applicable, show a zero in the appropriate box below.									
51	Payments to County Treasurer								
52	Payments to State Treasurer								
53	Total Disbursements (only lines 34, 39 and 50)	1,065,000							

Copy the figures above on line 51 in the Budget column above to the Budget on line 2, column 1, line 2. Copy the figures above on line 53 in the Total YTD column above to line 53 in the Total YTD column above.